



SLO Core Team Meeting Minutes

Veronica Avila, ~~Karen Chow~~, Mallory Newell, Mary Pape, Toño Ramirez, Dawn Lee Tu

Tuesday, November 6, 2018 AT 203C, 12:30 – 1:20 pm

TOPIC	Purpose	LEADER	Notes
Core Team October Minutes	D/A	All	SLO Core Team Minutes for October 2018 were approved
SSLO/AUO	I/D	Veronica	Veronica will be meeting with Monica and Felicia, Basic Skill Counselors assigned to Language Arts.
2019 Convocation	I/D/A	All	<p>Tentative dates: February 8<sup>th</sup>/ 22<sup>nd</sup>. or March 9. Conference rooms A &amp; B are booked for February 22<sup>nd</sup>. Dawn has a conflict for February 8<sup>th</sup>. Mary will double check if conflict for Conference rooms A &amp; B February 22<sup>nd</sup> is “movable”.</p> <p>Place for morning General Session: Conference rooms A &amp; B preferred to VPAC in order to have a better space for activity work. Place for lunch: Conf A &amp; B</p> <p>General Session:</p> <ul style="list-style-type: none"> <li>• LOAC recipients (Kristin Skager – English Department &amp; Reading Department) with focus on AB 705 and collaboration of two departments</li> <li>• Guided Pathways – <ul style="list-style-type: none"> <li>○ Road show</li> <li>○ Team of people – panel? – from Student Services, Marisa from Administrative Services, Instruction stating their contributions to Guided Pathways.</li> <li>○ Mapping activity</li> </ul> </li> </ul> <p>Breakout Sessions:</p> <ul style="list-style-type: none"> <li>• Rich Booher – Critical Thinking</li> <li>• Veronica – SSLO/AUO workshop</li> <li>• Mary – Nuts &amp; Bolts directed to part-time instructors, and</li> </ul>

			infrequent users of Nuventive Improve.																																												
Workshops/Office Hours	I/D/A	All	<p>Curriculum Committee form – Mary met with Dance Vernon Gallegos and Business (Scott Osborne) to assist with assessments and sign Curriculum SLO Assessment form. Business will decide if appropriate to combine ACCT 87H, 87I, and 87J.</p> <p>Toño continues to work with Psychology to assist in assessments with Curriculum SLO Assessment form in mind.</p> <p>As of 10/9/2019</p> <table border="1"> <thead> <tr> <th>Department</th> <th># Courses</th> <th>#Courses Assesses</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>Dept - (SSH) Social Science</td> <td>3</td> <td>0</td> <td>0%</td> </tr> <tr> <td>Dept - (SSH) Psychology</td> <td>20</td> <td>6</td> <td>30%</td> </tr> <tr> <td>Dept - (IIS) German</td> <td>6</td> <td>2</td> <td>33.30%</td> </tr> <tr> <td>Dept - (IIS) Persian</td> <td>3</td> <td>1</td> <td>33.30%</td> </tr> <tr> <td>Dept - (IIS) Sign Language</td> <td>3</td> <td>1</td> <td>33.30%</td> </tr> <tr> <td>Dept - (IIS) Vietnamese</td> <td>6</td> <td>2</td> <td>33.30%</td> </tr> <tr> <td>Dept - (PSME) Meteorology</td> <td>3</td> <td>1</td> <td>33.30%</td> </tr> <tr> <td>Dept - (CA) Dance and Theater</td> <td>29</td> <td>11</td> <td>37.90%</td> </tr> <tr> <td>Dept - (B/CS) Design &amp; Manufacturing Technologies</td> <td>53</td> <td>23</td> <td>43.40%</td> </tr> <tr> <td>Dept - (IIS) Intercultural Studies</td> <td>43</td> <td>19</td> <td>44.20%</td> </tr> </tbody> </table>	Department	# Courses	#Courses Assesses	%	Dept - (SSH) Social Science	3	0	0%	Dept - (SSH) Psychology	20	6	30%	Dept - (IIS) German	6	2	33.30%	Dept - (IIS) Persian	3	1	33.30%	Dept - (IIS) Sign Language	3	1	33.30%	Dept - (IIS) Vietnamese	6	2	33.30%	Dept - (PSME) Meteorology	3	1	33.30%	Dept - (CA) Dance and Theater	29	11	37.90%	Dept - (B/CS) Design & Manufacturing Technologies	53	23	43.40%	Dept - (IIS) Intercultural Studies	43	19	44.20%
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Equity, IPBT, SSPBT, Curriculum, Academic Senate	I/D/A	Amy, Toño, Veronica	<p>Equity Action Council – Council is focused on funding – where are equity funds spent and where can more funds be directed to.</p> <p>Academic Senate – Mary</p> <p>Curriculum – Toño</p> <p>IPBT – Mary</p> <p>Program Review questions and timeline will be reviewed in IPBT</p> <p>SSPBT – Veronica with Toño as replacement for Fall 2018.</p> <p>College Planning Committee – Toño</p>																																												



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Tuesday, November 13, AT 203C, 12:30 – 1:20 pm

TOPIC	Purpose	LEADER	Notes
SSLO/AUO	I/D	Veronica	Veronica met with Monica Ganesh and Felisa Vilaubi for a second session on developing measurable SLOs for their respective areas.
Program Review	I/D	Mary	IPBT are currently updating the Program Review questions so to make each more pertinent to the criteria used to prioritize faculty positions and to allocate resources
Curriculum SLO Assessment Form	I/D/A	Toño	<p>Both Curriculum Committee and the Curriculum Action Team recognize that SLO work cannot be ignored just because accreditation cycle is not imminent. The SLO assessment work is focused upon in the Quality Focus Essay.</p> <p>The new form has generated much more work for the coordinators. As of now there are three signatories. The SLO Coordinators will be making suggestions for improving outcome statements, suggesting alternative methods of assessment, and asking questions about reflections and enhancements. More time-consuming, for both curriculum initiators and the SLO coordinators, is the realization that each outcome for the course must have been assessed within the last five years. Faculty are now meeting SLO Coordinator one-on-one to learn more about assessments. This is good, but such work takes guidance and time.</p>
2019 Convocation	I/D/A	All	<p>Date confirmed: Friday, February 22, 2018</p> <p>9:00 – 11:00 am (Kirsch Center – room 115) General Session</p> <ul style="list-style-type: none"> <li>• LOAC recipients (Kristin Skager – English Department &amp; Reading Department) with focus on AB 705 and collaboration of two departments</li> </ul>

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Equity, IPBT, SSPBT, Curriculum, Academic Senate	I/D/A	Amy, Toño, Veronica	Equity – Amy AS – Mary Curriculum – Toño IPBT – Mary Program Review questions are still being updated. Work will begin on resource allocations. SSPBT – Toño								
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Tuesday, November 20, AT 203C, 12:30 – 1:20 pm

TOPIC	Purpose	LEADER	Notes
SLO Instructional Coordinator Position	I/D/A	All	<p>Lorrie Ranck has shared her opinion that Toño’s SLO Coordinator position will become part of the responsibilities of the Vice-Chair of Curriculum Committee. The job description for Vice-Chair of Curriculum would need updating. Question arose as to whether the release time would increase. It would seem prudent that the Vice-Chair of Curriculum hold a regular office hour in the Academic Senate Office to be available to those needing guidance and/or signature for SLO Assessment form. If this model is followed there is a concern with workload for the Curriculum Vice Co-Chair.</p> <p>In conjunction with this discussion, Karen Chow aired her opinion that the SLO process should be evaluated for efficiency both on the part of the SLO Coordinators and for faculty.</p>
Program Review	I/D	Mary	IPBT Members have just begun to offer changes to the questions.
2019 Convocation	I/D/A	All	<p>Date confirmed: Friday, February 22, 2018. Mary will send out “Save the Date” to Lorna Maynard for classified listserv and to Karen Chow for faculty list-serv.</p> <p><b><i>Critical Thinking Guides all on the Pathway</i></b></p> <p>9:00 – 11:00 am (Kirsch Center – room 115) General Session</p> <ul style="list-style-type: none"> <li>• LOAC recipients (Kristin Skager – English Department &amp; Reading Department) with focus on AB 705 and collaboration of two departments</li> <li>• Guided Pathways</li> </ul> <p>Discussing possibilities such as</p>

			<p>Road Show  Activity working towards delineation of meta majors  Activity on mapping pathways – each table would have faculty (GE and major specific), staff, counselor, and student. Student is considered most necessary.</p> <p>11:15 – 12:00 noon (Kirsch Center) Breakout sessions  Rich Booher – Critical Thinking  Doli Bambhania – Math problem solving (not confirmed)  Jerry Rosenberg &amp; Thomas Ray – AB 705  Mallory - guided pathways/data for equity workshop  Veronica – SSLO and AUO Workshop</p> <p>Afternoon Workshops:  Mary – Workshop on SLO process aimed at part-time instructors, but review of process and TracDat for all.</p> <p>12:00 – 1:00 pm (Fireside) Lunch</p> <p>1:00 – 3:00 Classified and faculty working on Student Services and Instructional Program Review</p>
Workshops/Office Hours and other one-on-one work	I/D/A	All	<p>Curriculum SLO Assessment form progress;  ESCI – Valerie Greene ESCI 77 Special Projects</p>