Gutmann, EWRT 2, Syllabus pasted from Canvas

Office hours: half hour after each class meeting in L82

Student Learning Outcomes (SLOs)

- Apply critical thinking skills to writing and complex readings.
- Demonstrate academic (analytical, argumentative) writing based on reading of complex texts.
- Demonstrate analysis, comparison, synthesis, and documentation of independent research.

Doing Well

To do well in this class you will have to work at it regularly, attend and participate in regular class sessions, do the online work, keep up-to-date on the readings and assignments, and write four formal essays.

Students who do best in this class:

- keep up with the assignments, including the reading
- spend approximately 15 hours per week on the course, fewer some weeks, more others (This is a five-unit course; each unit represents approximately 3 hours per week during a schoolyear quarter, double that during a twice-as-short summer quarter.)
- familiarize themselves at the beginning of the quarter with the Syllabus, the Modules (see the red menu to the left), and the "How This Class Works" page
- ask when they are confused or need help, including when they need help with grammar

Required Text

Critical Thinking, Reading, and Writing, 11th ed., Sylvan Barnet, Hugo Bedau, and John O'Hara.

Grades

This quarter's work will be worth a minimum of 1,000 grading points. The following is a list of the minimum number of points required to earn each grade at the end of the quarter

minimum point totals for grades A through D-

Grade	Minimum total points
A	940 (which is 94% or less of the total)

A-   900 (90%)
B+   860 (86%)
B   830 (83%)
B-   800 (80%)
C+   750 (75%)
C   675 (67.5%)
D+   600 (60%)
D   550 (55%)
D-   500 (50%)

Anything below 500 is an F.

940, the score required for an A, represents 94% of the total possible points--or a little less than 94%, if the total possible points turn out to be slightly more than 1000. The same is true of the percentages listed for each of the other grades.

Point breakdown

approximate breakdown of quarter's 1,000 points

Essays	450
Responses to instructor's comments	60
Quizzes and reading responses	115
Other online assignments (mostly writing)	175
Class session work	100
Final Exam	100
Total	1000

This breakdown might shift slightly; there will be at least 1,000 possible points.

Late work

Students who fall behind succeed less frequently than students who keep up with the coursework schedule; to encourage keeping up and succeeding, late work does not earn full credit and might not be accepted at all. See "Late Work" on the "How This Class Works" page for details.

Important note regarding Canvas grade calculation

Canvas does some automatic grade calculation which does not always include all of the work that goes into your grade; do not trust percentages on Canvas's grade calculations. When you want to check your current grade, ask the instructor.

Essay assignments

Essays not written on paper in class should be submitted through TurnItIn.com. (For the class id# and enrollment code, click [here](#).)

Revision

Each paper, should go through at least one major revision **before** the first graded draft is turned in.

Essays that do not earn passing grades can be rewritten **after** discussing the plan for revision with the instructor.

Plagiarism and Academic Integrity

Any time you use writing or ideas that are not your own you must cite your sources. Using others' words or ideas in part or whole without acknowledgment is plagiarism; it will result in a failing assignment, and could be reported to the college. (http://www.deanza.edu/studenthandbook/academic-integrity.html.) Any time you use someone else's words, you must put them in quotation marks and give credit to the person or source who wrote or said them. Any time you use someone else's idea, you must make clear that that particular idea came from a source, and which source it came from.

And, while it's always fine to seek help with your writing from the Writing and Reading Center, it is not acceptable to have anyone else correct your errors for you. You need to be able to correct them yourself.

If you fail an essay due to plagiarism, you will not be able to rewrite it.

Use of Artificial Intelligence (AI)

Except when the class is specifically working with AI, students are encouraged **not** to use AI in writing essays and doing other classwork.

All AI use must be tracked and acknowledged.

AI for essays

In essays, acknowledgment will include in-text citations when appropriate and always an entry on the Works Cited list.

Because what AI provides is often less straightforward than what is provided by more traditional sources, full acknowledgement is likely to require a description of how the student used AI, what the student input, and what the AI provided. This should appear at the bottom of the Works Cited list.

When you use AI to generate text which you revise, include as part of the post-Works-Cited-list description the exact AI-generated text (in quotes) for comparison with the final version.

AI for other assignments

If you use AI for assignments other than essays, include a note explaining how you used it. If you can't easily attach a note, send the note to the instructor in an email message clearly identifying which assignment you're referring to.

Dropping/Being Dropped

If you choose to drop the course, it is your responsibility to let the admissions and records office know this.

If you don't want to be dropped, be sure to keep up with the work and to communicate with the instructor if you fall behind. Students who have fallen behind in the course can be dropped.

Student Success Center

De Anza's Student Success Center is open Spring 2020 and available for Zoom tutoring and workshops.

All SSC Zoom links and schedules are located in one convenient place. Go to https://www.deanza.edu/studentsuccess/ and follow the links in the Service Updates to add yourself to the non-course SSC Resources Canvas site, then click on Modules to find current schedules and links. This is updated frequently, so please, ALWAYS access SSC Zoom tutoring and workshops from within SSC Resources.

There is also a new info video about the Student Success Center:

https://youtu.be/cHgTex-RrIo (Links to an external site.)

Student Success Center Tutoring is available to all De Anza students on Canvas: https://deanza.instructure.com/enroll/MAF7Y8

Canvas Resource Library for Students

https://deanza.instructure.com/courses/3382

Resources for Help with Non-Academic Issues

Food insecurity, housing insecurity, and other life issues can make it hard to succeed as a student. De Anza College and other local institutions offer help. Here are links you may find helpful. If you need help you don't find here, I may be able to find other resources.

[Resources for Basic Needs](#) (De Anza page includes food assistance, housing resources, emergency funds, transportation options, and shelter-in-place resources.)

Other Resources

The page linked to [here](#) gives links to further non-academic and academic resources, some of which are the same as those on the page above, and some of which are different.

English Performance Success Program (EPS)

There are college counselors whose aim is to help you succeed here at DeAnza. They would come to class if we had class meetings. This presentation offers some information, including how to contact them.

[EPS Counselor Presentation .pdf](#)

Final Note

If you feel stuck, or need help at anytime, please come talk to me. Please let me know anytime you have a problem or a question about our work, or want to discuss ideas for one of your essays. Feel free to use my office hours or make an appointment for a time that works better for you. I also aim to respond to any email message within 24 hours (possibly slower over the weekend) and in practice, during the week I am usually able to respond faster than that.

Course Summary:

Date	Details	Due