

# ADMJ 1/POLI 10 - INTRODUCTION TO THE ADMINISTRATION OF JUSTICE (OnLine – WINTER QT. 2025 – 4 UNITS)

Instructor: Jim Suits

Class: Wednesday / 6:00-7:50 pm /Live Zoom

Contact: [suitsjames@fhda.edu](mailto:suitsjames@fhda.edu) / Office Hour: Via Email-Live Zoom by appointment

**(NOTE: When you send an email include your BIRTHNAME and which class you are in “ADMJ 1” or “POLI 10”) DO NOT USE CANVAS “In Box” MESSAGES – THIS BOX IS NOT CHECKED.**

Course Text: CJ 2022 - (Fagin- Pearson Publishing)

## STUDENT LEARNING OUTCOMES

Student Learning Outcome: Contrast the responsibilities of each component of the criminal justice system.

Student Learning Outcome: Evaluate the interrelationships that link the components of the justice system.

## COURSE DESCRIPTION

The course will examine the history and philosophy of the administration of justice in the United States. There will be a study of the three components of the justice system, their role expectations and interrelationships, the process of criminal justice to include related Amendments of the Constitution, criminal data collection and its affect on the system, the nature and purpose of law, professionalism and ethics in the justice field, and the juvenile justice system. The course will explore Homeland Security development and implementation, ethics and leadership in criminal justice, and the need for critical thinking.

## COURSE OBJECTIVES

1. Students will identify the history, purpose, role, and responsibilities of the police, court, and corrections components of the criminal justice system.
2. Examine the national criminal activity data collection systems, the analysis of the data collected, and how it affects the justice system.
3. Study the foundation of the establishment of law, Constitutional Amendments guaranteeing individual rights, categories of crime and punishments.
4. Examine and discuss professionalism, ethical standards and leadership, and critical thinking expectations for practitioners within the criminal justice profession.

## EVALUATION METHODOLOGY

	Points
Midterm Examinations (2 x 50 pts)	100 (5 pts extra credit each midterm)
Final Examination	50 (10 pts extra credit) <b>(No additional</b>
Topic Quizzes (8 x 10 pts ea.)	<u>80</u> <b>extra credit will be available.)</b>
Total:	230

## GRADE CALCULATION -230 pts

A+ = 230-224	B+ = 207-201	C+ = 184-174	D+ = 161-155	F = 138 ->
A = 223-216	B = 200-193	C = 173-162	D = 154-147	
A- = 215-208	B- = 192-185	C- = N/A	D- = 146-139	

**NOTE: Instructor will keep an exam/quiz tally of points independent of Canvas Gradebook tally- DO NOT rely on Canvas Gradebook for an accurate point tally or the grade percentage (%).**

## PARTICIPATION IN LECTURES WITH CAMERAS ON AND BE VERBALLY ENGAGED

It is expected and it is your responsibility to attend the 2-hour Live Zoom lecture each week with your camera on and be verbally engaged in the class. Participation will be tallied for each week.

## **EXAMINATIONS**

- \*Consist of multiple-choice questions covering all text material presented in class up to the exam; exams will not be cumulative.
- \*Midterms: 50 multiple-choice questions with 5 extra credit questions based assignments listed in Canvas the week prior to the midterm.
- \* Final Exam: 50 multiple-choice questions with 10 extra credit questions based on the DVDs listed in Weeks 9 & 10.
- \* Exams & quizzes will have time limits. Once the exam/quiz is accessed the time limit starts and will run continuous; it CANNOT be paused so don't start until you are ready.
- \* **You are expected to take any exam/quiz during the time is it scheduled; exams will not be extended once Canvas has closed that exam and it is no longer accessible. Makeup examinations /quizzes will NOT be given except with documentation for a valid reason (health/death).**

**ASSIGNMENTS:** All have days/times to be completed and cannot be extended once Canvas has closed that assignment.

- 1) DVDs – All DVDs and Film Clips are on You Tube
- 2) Topic Articles and quizzes will be sent out via Canvas. – These quizzes are a required part of the course; they are not optional. Each quiz will be sent out on a specific date and must be submitted as scheduled.

**There will not be any additional extra credit available other than what is listed.**

## **TUTORING ,WORKSHOPS, VETERANS, AND DISABILITY SUPPORT**

Contact the Student Success Center for workshops, tutoring, and support for most classes.

- \* Writing and Reading Center: ATC 309 / 408.864.5840
- \* Listening and Speaking Center: ATC 313 / 408.864.5385
- \*Academic Skills Center: ATC 302 / 408.864.8682
- \*General Subject Tutoring: ATC 305 / 408.864.8682
- \* Math, Science, and Technology Resource Center: S-43 / 408.864.8683

Hours vary by program: See <http://www.deanza.edu/studentssuccess> for details.

**Free online tutoring:** Login to MyPortal, go to Student tab, and find the Smrthinking link. For more information, go to <http://www.deanza.edu/studentssuccess/onlinetutoring/>

**Veterans Support:** Student and Community Services Bld. – Veterans Affairs Office, Rm. 140, or contact the instructor.

**Disability Support:** Learning Center West. - Disability Support Services Office, Rm. 111 or contact the instructor.

**Student Resource Hub:** OnLine Learning Resource Hub For Students - [onlineeducation@deanza.edu](mailto:onlineeducation@deanza.edu)

**Student Success Center:** <http://deanza.edu/studentssuccess/> , SSC homepage, SSC Resources Canvas site, Online Tutoring ( After-hours & weekend tutoring) with Net Tutor (via Canvas) or Smartthinking (via My Portal).

**Psychological Student Support:** Psychological Services are available to help students, especially during the COVID-19 pandemic. Many problems of everyday living can be resolved through talking with friends, family or someone we trust. However, there are times when seeking assistance outside one's familiar environment can be helpful. Psychological Services is offering free Zoom appointments to all registered De Anza students. Typically, students are offered 10 free sessions throughout their enrollment at De Anza. However, due to the increased stress during the COVID-19 pandemic, the department's goal is to offer students **additional counseling** sessions, subject to availability. They offer individual (1-on-1) therapy, as well as group therapy. Their department is open M-Th: 8:30-5 and F: 8:30-2. For information on how to make an appointment, please visit the Psychological Services webpages at:

<https://www.deanza.edu/psychologicalservices/index.html>

**Academic Career Training Counselor – Administration of Justice Specific:** Contact Trisha Tran in the Counseling Office at [trantrisha@fhda.edu](mailto:trantrisha@fhda.edu) or 408-864-5400.

## **REPETITIVE COURSE WITH SUBSTANDARD GRADE**

-3-

California Community College Board of Governors has revised Title 5 and will not fund students who persistently fail a course with a grade of D, F, No Pass (NP), No Credit (NC), or Withdraw (W). Students may enroll in a course only three (3) times if they have received a substandard grade of the above.

## **CANVAS ASSIGNMENT and ANNOUNCEMENTS**

Assignments, announcements and examinations/quizzes will be sent out via Canvas. Utilize the NOTE GUIDES (NG) provided for each topic as the midterms & final examination are based on the information covered in the NOTE GUIDES. **If you are not trained in accessing Canvas contact Student Resource Hub website above for tutors for Canvas training.**

***Student is responsible for reviewing and being aware of the content of the syllabus and schedule.***

## **CLASS SCHEDULE – OnLine – Winter Qt. 2025**

***It is your responsibility to have read the text chapter for the week prior to class.***

There will be 2 hours of live Zoom class time each Wednesday and weekly online assignments, many with an exam/quiz that must be taken during the specific time listed. Once the assignment due date and time has passed you will not have access to that assignment.

A Note Guide sheet will be sent out in the Canvas Module Assignments for each course topic covered; refer to it when listening to the lecture meetings. The Note Guide is a basic outline of what will be covered from the text content and midterms and the final are based on the Note Guides.

### **Week #1**

1/8 Syllabus/Schedule

World History of Criminal Justice (Related Source)

**Handout:** Why Take Notes & Cornell Note Taking System

**Assignment:** UTube Film Clip and Quiz: Admiral McRaven's Commencement Speech – 16" - 10 Questions – 15" time limit – Quiz accessible on 1/8/25 @ 8:00 am and closed on 1/9/25 @ 8:00 pm. – **Required for College Census as proof of student engagement.**

**Assignment:** Topic Article #1 and Quiz -10 Reasons Why Cops Are Different. - 10 Questions – 15" min limit- Quiz accessible on 1/9/25 @ 8:00 am and closed on 1/10/25 @ 8:00 pm.

### **Week #2**

1/15 Introduction to Criminal Justice (U.S. History) (Chap.1)

**Assignment:** Topic Article #2 and Quiz: "Dept. of Justice Investigation of the Ferguson PD" – 10 Questions – 15" time limit – Quiz accessible on 1/15/25 @ 8:00 am and closed on 1/16/25 @ 8:00 pm

### **Week #3**

1/22 Crime: The Search for Understanding (Chap. 3)

**Assignment:** PBS Film: "Slavery By Another Name" – 90" - 5 Ex Credit Questions - Midterm #1.

### **Week #4**

1/29 Criminal Law: Crime and the Limits of Law (Chap. 4)

**Assignment:** Midterm #1 (Weeks 1-4) – 50 questions + 5 pts ex credit - 65" time limit – Quiz accessible on 1/30/25 @ 8:00 am and closed on 1/31/25 @ 8:00 pm

**Assignment:** Topic Article #3 and Quiz – "San Jose State Mistrial Hung Jury" – 10 Questions – 15" time limit – Quiz accessible on 2/1/25 @ 8:00 am and closed on 2/2/25 @ 8:00 pm

### Week #5

2/5 Overview of Law Enforcement (Chap. 5) / Oversight & Professionalism (Chap. 6) -4-  
**Assignment:** Topic Article #4 and Quiz: "Autism Grows Up & Encounters Cops/ASD Signs" – 10 Questions – 15" time limit – Quiz accessible on 2/5/25 @ 8:00 am and closed by on 2/6/25 @ 8:00 pm

### Week #6

2/12 The Court System (Chap.7)  
Courtroom Participants and the Trial (Chap.8)  
**Assignment:** UTube DVD: "Lockup: Life Inside Folsom Prison" – 48" - 5 Ex Credit Questions for Midterm #2.

### Week #7

2/19 Sentencing (Chap.9)  
Jails and Prisons (Chap. 10)  
**Assignment:** Midterm #2 (Weeks 5-7) – 50 questions + 5 Ex Credit Questions - 65" time limit – Exam accessible on 2/20/25 @ 8:00 am and closed on 2/21/25 @ 8:00 pm  
**Assignment:** Topic Article #5 and Quiz – "What Can We Learn From Norway's Prison system?" – 10 Questions – 15 min time limit – Quiz accessible on 2/22/25 @ 8:00 am and closed on 2/23/25 @ 8:00 pm

### Week #8

2/26 Community Corrections (Chap 11)  
**Assignment:** UTube Films and Quiz – "What do Probation Officers Do?" (9.5") **and** "Ride along With Probation Officer Merredith Murdock." (3.5") - 10 Questions – 15" time limit – Quiz covers both films and is accessible on 2/26/25 @ 8:00 am and closed on 2/27/25 @ 8:00 pm

### Week #9

3/5 Juvenile Justice System (Chap. 13)  
**Assignment:** UTube film: 2<sup>nd</sup> Chance Kids – 55" – 5 Ex Credit Questions on the Final Exam

### Week #10

3/12 Inequality Within Criminal Justice (Related Source)  
**Assignment:** Topic Article #6 and Quiz – "The Culture of Policing is Broken" – 10 Questions – 15" time limit – Quiz accessible on 3/12/25 @ 8:00am and closed on 3/13/25 @ 8:00 pm.

### Week #11

3/19 Psychological & Psychiatric Foundations of Criminal Behavior (Related Source)  
**Assignment:** UTube TEDX Mile High Video – "Mental Health Discovery could Change Criminal Justice" -12:45" – 5 Extra Credit Questions on Final Exam

### Week #12

3/26 **Final Exam (Weeks 8-11) - 50 questions + 10 pts ex credit - 75" time limit – Exam accessible 3/26/25 @ 8:00 am and closed on 3/27/25 @ 8:00 pm**