
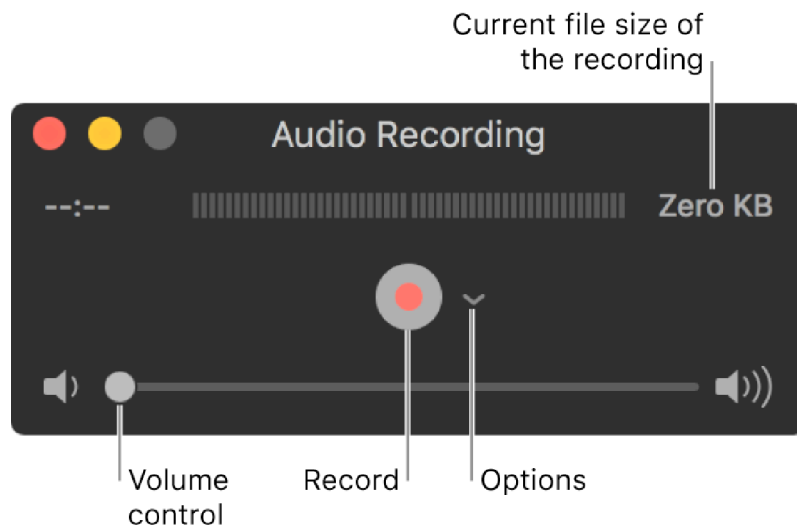





Quicktime Audio Recording

1. **Start Quicktime** by clicking on Quicktime Icon  located in dock Bar, bottom of screen.
2. Choose **“File”** drop down menu > **New Audio Recording**.



3. Confirm the following items are selected in the **“Options”** pop-up menu:
 - **Microphone:** Choose **“USB Audio CODEC”** as the microphone input device
 - **Quality:** Choose **“High”** as the record quality setting.
4. **Start/Stop/Pause Recording:**
 - a. Click the Record button  to **Start** recording.
 - b. Hold down the **“Option”** button and **click** on the **record button**  to **pause recording**, press record button to continue recording.
 - c. **Click the Stop button**  when you're done recording.
5. Your recording is saved in **“Audio Recording”** folder on the desktop
6. Insert your USB Flash drive into Hub
7. Drag and drop your Audio Recordings to copy to your USB Flash Drive.