

## 2011-12 SSPBT Annual Program Review Update

### IIA. PROGRAM SERVICES

**Step 1:** Check (x) the common services offered by this program. (These are services that are offered by more than one college program.)

Common Services: Explain this program's role or approach to each checked common service as appropriate

Counseling		Explain:
Advising		Explain:
Orientation		Explain:
Outreach		Explain: Included in this is Admissions component. Open House, etc.
Registration		Explain: Provides registration and records services for all students.

**STEP 2:** Check (x) the formal instruction offered by this program (if any). Common services are offered by more than one college program.

Formal Instruction:

Courses		List Courses:(e.g. PEA 1)
Workshops		Name:
Trainings		Name: Degree Works training, FERPA training, Faculty portal training.
Seminars		Name:
Other		Explain:

**Step 3:** Name the unique services offered by this program. Unique services are offered only by this program (limit 9).

**Step 4:** Check (x) the **top 5 areas** that each unique service supports or addresses.

Unique Services → ↓ Supports/Addresses	Admissions	Residency	Petitions/ Exceptions	Prereq Clearance	Transfer/ Evaluation	Transcripts	Records Maintenance	Concurrent Enrollment	State Report /Compliance
Student's Academic Goals					X	X	X		X
Student Equity Goals									
Student Access	X	X						X	
College Enrollment Goals				X	X	X			
Student Retention Rates			X				X		
Student Persistence Rates			X		X		X		X
College Diversity Goals	X								X
Federal Mandates									X
State Mandates	X	X	X	X	X	X	X	X	X
<b>Strategic Initiatives:</b>									
Community Collaborations			X						
Cultural Competency									
Outreach		X							
Individual Attention	X								
<b>Institutional Core Competencies:</b>									
Communication/Expression									
Information Literacy	X	X							
Physical/Mental Wellbeing									
Global,Cultural,Social, Env. Awareness									
Critical Thinking									

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