



**COLLEGE COUNCIL MEETING**  
**Thursday, April 23, 2009**  
**Admin #109, 3:00 p.m. – 4:30 p.m.**  
**DRAFT**

Members: A. Argyriou, K. Moberg for C. Castillo, ~~G. Durham, Jr.~~, C. Espinosa-Pieb, T. Shively for B. Fink, R. Griffin, A. Guevara, ~~L. Hearn~~, L. Jeanpierre, ~~L. Jenkins~~, A. Khanna, ~~G. Lam~~, A. LaManque, C. Lee-Klawender, B. Murphy, V. Nguyen, R. Tuazon for O. Patlan, M. Spatafore, ~~T. Sterling~~, M. Winters, P. Ahrens

**I. The College Council minutes of April 9, 2009 were approved.**

*Handout #1*

**II. Accreditation Rubrics**

LaManque distributed the document from September 2008 from the Accrediting Commission for Community and Junior Colleges regarding "Updated Timelines for Rubric for Evaluating Institutional Effectiveness." He pointed out page 1, paragraph 4, which states that *...teams and the Commission evaluate institutional and educational effectiveness, these three areas – program review, the use of data and analyses to inform institutional planning and improvement, and the assessment of student learning – consistently emerge as areas in which institutions' seem to need additional guidance.*

LaManque highlighted rubrics sent to the colleges on September 9, 2008, in 3 areas: Program Review, Planning, and Student Learning. The rubrics indicate characteristics associated with 4 levels of implementation: awareness, development, proficiency, and sustainable continuous quality improvement. It is expected that we will be at the sustainable continuous quality improvement level for program review and planning and sustainable level for student learning outcomes by the next site visit in fall 2011. The program review process conducted this year – with its link to budgeting and planning – is the type of outlined in the rubric. For both Program Review and Planning we will need to work in student learning outcomes and assessments as they are developed. The ongoing assessment of student learning outcomes is an important component of all 3 rubrics.

Anecdotal bullets:

- Each rubric needs some attention, we are further along in the planning rubric and in the development stage of SLOs
- SLOs are the first step – more significant challenges exist for assessments.

SLO's will be an ongoing discussion item for College Council. Information on De Anza College SLO activities can be found at [www.deanza.edu/slo](http://www.deanza.edu/slo).

**III. Budget Process**

Please note the revised May 14 College Council meeting time from 1-5 pm. During this meeting College Council will deliberate and reach consensus to deliver a concrete proposal to the Board. The PBTs have been using program reviews to prioritize proposals for budget reductions. Vacant and filled positions will be reviewed with identified positions to be backfilled for the 09/10 year. Meetings with affected employees, collective bargaining units and representation will take place by July 1. Following this College Council meeting, the identification of job search, open positions, laterals and feedback of proposed cuts for July, 2010 will begin.

Proposal/Process Discussion

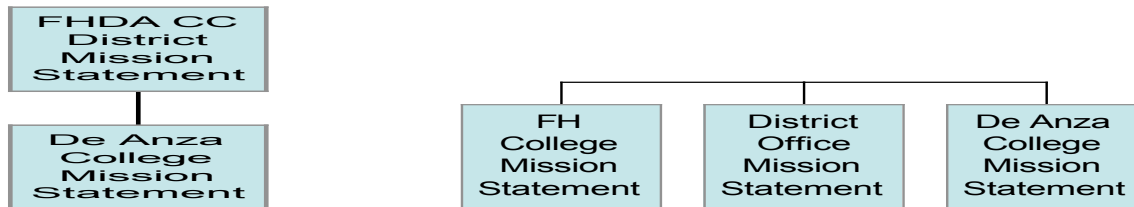
- Honor the work that has been done.
- Take time and responsibility to read, make informed questions
- College Council can send back for revision or request further clarification from PBTs
- Major role is to review work completed by PBTs with a different perspective. Is there something we missed?
- Brian can also take recommendations to the Board that have not been ratified by College Council
- Important to ask, "How can we run a college with insufficient resources?"

**IV. SLOs for Student Services/Definition of Service Area Outcomes**

This agenda item was a carryover from the previous meeting of April 9. Argyriou asked if the definitions were reasonable or objectionable? Any ambiguity with the description, definition and purpose? Is the model acceptable? Griffin mentioned that as of this meeting date, the Student Services SLO had not been reviewed by the Student Services Council, and hence no decision made on the title. Various names are being used at different colleges. It's important to note that College Services was not included in the Service Area Outcomes and it is important to involve Classified Senate. Argyriou asked for any feedback for approval prior to the April 24 training.

**V. Institutional Core Competencies**

Argyriou requested comments and feedback on this item with the end goal to combine into the college mission statement. She presented a flow chart which illustrated the district mission statement above De Anza which Murphy countered with three headers: FH, District & DA.



**VI. Burning Issued, Quick News and Wrap Up**

- Spatafore distributed a SJ Mercury News article, "Community College Enrollment Growth Outpaces Resources, Shutting Out Students."
- 20/20 News to air segment regarding De Anza baseball incident on 4/24/09.
- The FHDA CC Board of Trustees will meet to review the Interim Chancellor candidates by May 18. On June 2 @ 11:30 am, an open forum is scheduled to review the profile for the position.
- The search for VP, Student Services will commence this summer.
- P. Ahrens shared the DASB voting process will be on-line
- Kathleen Crocetti, the artist for *Counting Lives Lost installation*, will be on campus April 29.