

Chancellor Search Committee - invitation to appoint members

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To: Kathryn Maurer <maurerkathryn@fhda.edu>; Cheryl Balm <balmcheryl@fhda.edu>; Voltaire Villanueva <villanuevavoltaire@fhda.edu>; Kevin Metcalf <metcalfkevin@fhda.edu>; Sarah Wallace <wallacesarah@fhda.edu>; Janie Garcia <garciajanie@fhda.edu>

Cc: Judy Miner <minerjudy@fhda.edu>; Carla Maitland <maitlandcarla@fhda.edu>

This message is being sent on behalf of Chancellor Judy Miner.

Dear Colleagues:

I am writing to invite the academic and classified senates to appoint representatives to serve on the Chancellor Search Committee.

Pursuant to the committee charter approved by the Board of Trustees on June 13, 2022, the committee will be made up of:

- 2 elected trustees
- **4 faculty members recommended by the Board President following nomination by the presidents of the district and college academic senates**
- **4 classified employees recommended by the Board President following nomination by the presidents of the district and college classified senates**
- 5 administrators recommended by the Board President following nomination by the college presidents and vice chancellor of Business Services
- 2 student trustees (or other student representative nominated by the student trustees and recommended by the Board President)
- 2 community members recommended by the Board President
- 1 Equal Employment Opportunity representative recommended by Human Resources

The deadline for submitting your nominations is Monday, October 24. Please send your nominees to chancellor@fhda.edu

Service on the committee requires availability to participate in all search committee meetings and interviews listed below:

November 10, 2022 - 1:00-3:00 p.m. (Zoom) (meeting time tentative)

February 21, 2023 - 1:00-2:30 p.m. (Zoom) (meeting time tentative)

March 21, 2023 - 1:00-3:00 p.m. (Zoom) (meeting time tentative)

April 20-21, 2023 (Two full days of in-person interviews)

Committee meetings will be held by Zoom. Semi-finalist interviews and campus visits for finalists will take place in person.

Committee member requirements

A committee member's failure to participate in any required activity of the committee ends committee membership, and a new representative will not be appointed. By February 21, all committee members must have up-to-date EO/equity training recorded through the Office of Human Resources. Failure to have up-to-date training will result in removal from the committee, and a new representative will not be appointed. Information about EO/equity

training is available from Keisha Sentosa at sentosakeisha@fhda.edu. Training sessions are scheduled October 14, November 9, and December 16. Registration links for the training sessions are available on the following webpage: <https://hr.fhda.edu/train-dev/>.

Guidelines for committee appointments

Please consider appointments to the committee that reflect diversity in areas such as race, ethnicity, gender/orientation, length of service at the college, instructional discipline, part- and full-time status, and non-instructional status, including student support and administrative services. Please also put forward representatives who have a demonstrated commitment to equity. In addition, the Board has specified that individuals nominated by a constituent group should be able and trusted representatives of the constituent group they represent who also have demonstrated the ability to take an institutional perspective.

Thank you for helping us put together an outstanding committee to search for our next chancellor! I look forward to receiving your nominations.

With appreciation,

Judy