



DASB SENATE MINUTES
Wednesday, January 17th, 2018
3:30 pm
Student Council Chambers
Chair: Kalani Hettige
Contact: kalanihettige@gmail.com

Call to Order

Kalani called the meeting to order at 3:37 pm.

Roll Call

2018-01-17			Yes: 16	No: 0	Abs: 0
1 N/A	2 Kalani	3 Indu			
4 Amanda	5 Kimberly-Ann	6 Maharshi			
7 Phoebe	8 Imad	9 Ahmad			
10 Iris	11 Harris	12 Boris			
13 Khaled	14 Desiree	15 Ruby			
16 Lawrence	17 Ashley	18 Anastasia			
19 Druthi	20 Brandi	21 N/A			
22 N/A	23 Cialysiah	24 Kamyar			
25 Hayman	26 Raphael	27 Theresa			
28 Habibatullah	29 Julius	30 Rama			
31 Ramona	32 Rex				

Late for roll call: Ruby, Imad, Harris, Amanda, Rama, Kimberly-Ann, Ashley, Iris, Maharshi.

Approval of Minutes

- November 29th, 2017
- **Rex moved to approve the minutes from November 29th, 2017**
 - **Seconded by Hayman**
 - **No objections**

Public Announcements

Please note: Members of the public are limited to two minutes. The Senate cannot take action or respond to items during Public Announcements.

- Kulwant Singh, Athletic Director, and Ahmad Young from De Anza's men's basketball team wanted to thank everyone in the Senate for their work. They also informed the team will be playing tonight, Wednesday January 17th, 2018 if anyone is interested to come.
- Habiba proposed to create a lactation room for nursing women.
 - Elias informed there is a temporary room for that in the office of equity.
- Desiree announced there is a Student Services Day tomorrow, January 18th, and she encouraged the committee to participate.
- Desiree asked what is going on with the HEFAS room.
 - Hyon Chu informed EOPS is looking on taking that room back.

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Amanda announced the Finance Committee will be having special meetings this Friday and Saturday for the 2018-2019 budget deliberations.
- Kamyar announced the new T-shirts have arrived and will be handed out after the meeting.
- Ahmad informed about the upcoming Senate elections. The election week is from Monday, February 26, 2018 12:01 am to Friday, March 2, 2018 4:00 pm. Senate application forms can be found on deanza.edu/dasb/elections. Ahmad encouraged the Senate to do class presentations to promote the election.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

- Elias announced the Eco Pass now goes as the SmartPass. He also announced approximately 100 classes got cancelled this quarter which affected more than a thousand students which have raised concerns from both the board as well as from students as some students may not be able to transfer on time. Elias also announced a new Financial Aid system has been implemented which will hopefully be faster than the old one meaning students will receive Financial Aid within 1-2 days.

Shared Governance Reports

- Raphael announced Region 4 had an emergency meeting. This week, Friday January 19, there will be a new meeting at 7:00 pm.
- Brandi announced she went to a Campus Facility meeting and raised two issues. The first is that it takes months for a new teachers to get a key. The second is that there has been air conditioning and heat problems in some buildings on Campus, however she believed this will be fixed now.
- Kalani asked the Senate Committee if they are connected with the Shared Governance Committee. She informed she and Ahmad will create a Shared Governance document.
- Desiree announced the Environmental Sustainability Committee will have their first meeting this Friday, January 19 at 3:00 pm. They will discuss their plans for this quarter.
- Kamyar announced the Marketing Committee had an emergency meeting to elect a new vice chair.

Internal Committee Reports

No Internal Committee Reports.

Consent Calendar

1. Add Khaled Haq to Finance Committee
 2. Add Kamyar Saii as the Vice Chair for the Marketing Committee
 3. Remove Salih Kotiya from Finance as an Intern
 4. Remove Hazel Lam from Finance as an Intern
 5. Remove Faizan Mohammed Khan from Diversity and Events as an Intern
 6. Remove Linh Phuong Nguyen from Diversity and Events as an Intern
 7. Remove Jia Yee Seow from Diversity and Events as an Intern
 8. Remove Rex Zhang from Student Rights and Services committee
- **Rex moved to approve the Consent Calendar**
 - **Seconded by Anastasia**
 - **No objections**

Business Items

9. INFORMATION

Title: October – December 2017 Checks \$500 or Greater

This item is to present the list of checks \$500 or greater for October, November and December 2017 that were processed by Student Accounts for DASB and Clubs.

Presenter: Lisa Kirk

Time: 5 minutes

- Lisa presented the list of checks \$500 or greater for October, November and December 2017 that were processed by Student Accounts for DASB and Clubs.

10. INFORMATION/DISCUSSION

Title: Budget training

This item is to have a training session to go over the budget and the budget process.

Presenter: Amanda Le, Lisa Kirk

Time: 45 minutes

- Lisa explained budget deliberation process and explained the Senate needs to vote and approve the budget every year. Lisa and Amanda presented the different revenue funds and the money to be allocated for the 2018-2019 budget.
 - By the end of January the Finance Committee will have their recommendations and the Senate will later vote/approve this. The voting will be a three week process: The first week will be information, second week is the first vote and the third week is second vote.
 - Amanda informed the Senate if any Senator is taking part or will take part in any of the money requesting programs they are required to disclose this as they will have to abstain from the voting of that program.

Public Announcements

Please note: Members of the public are limited to two minutes. The Senate cannot take action or respond to items during Public Announcements.

No Public Announcements

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Raphael reminded the Senate Committee to share their committee minutes on the shared drive. This is a good way for other committees to know what is going in within the DASB committees.
- Raphael said it is never too late to resign from your Senate position if it gets too much or if you are not doing the required job as a Senator.
 - Hyon Chu said she is here to support the Senators and that she has an open door policy. She encouraged those who may struggle or doesn't feel as committed to talk to her and she will try to help the Senator getting back on track.
- Kamyar reminded about the new T-shirts which will be handed out after the meeting.
- Brandi asked the Senate to keep the office clean and organized.
 - Kalani asked the committee to follow the cleaning schedule which can be found in the DASB office.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

No Student Trustee Announcements.

Adjournment

Kalani adjourned the meeting at 4:58 pm.