

View results

Respondent

5

Jasmine Bremner

138:54

Time to complete

Program Information

1. Program or DASG Account Name: *

DASG Events Committee

2. Is this a new DASG account? *

Yes

No

3. Please enter your DASG Account Number: *

41-51172

Line Items (Object Codes)

DASG Accounts and Funding are divided into Line Items representing specific categories of usage (salary, supplies, food, services, etc.).

Line Items are identified with Object Codes in the DASG Accounting System, which are the equivalent of Account Codes in Banner.

The available Line Items and their Object Codes for this request are as follows:

- 2170 - Classified Salary
- 2310 - Student Salary
- 2350 - Casual Salary
- 2360 - Overtime Salary
- 3100 - Contract Benefits (Required for Classified Salary)
- 3200 - Hourly Benefits (Required for Student, Casual, and Overtime Salary)
- 4010 - Supplies
- 4013 - Promotional Items
- 4015 - Food
- 4060 - Printing
- 5214 - Professional Services
- 5260 - Scholarships
- 5310 - Equip.Rental/Lease
- 5315 - Software Maintenance
- 5510 - Conference & Travel
- 5520 - Field Trips
- 5745 - Advertising
- 5906 - Credit Card Fees
- 5914 - Bad Debts
- 5922 - Misc Operating Exp
- 6412 - Software Agreements - Multiyear
- 6420 - Capital Equipment
- 7320 - Intrafund Transfers

4. What is the first Line Item you need to request funding for? *

4015 Food



4015 Food

Not for Conference and Travel; for all Conference and Travel expenses, including meals, use Object Code 5510.

(Must adhere to district Administrative Procedure 6331,

<http://www.boarddocs.com/ca/fhda/Board.nsf/goto?open&id=AKVUKX7C7F98>)

5. 4015 Food Amount *

Please round up to the nearest whole number.

Please enter a whole number

6. 4015 Food Description *

The Flea Market Liaisons are requesting funding for the Spring Mini Flea Market to provide approximately 150 attendees with complimentary ice cream tickets. This will be facilitated through the Mister Softee food truck.

7. What is the next Line Item you need to request funding for? *

None 

Request For Information (RFI)

Description:

Please provide comprehensive details about your program.

Public Disclosure:

Be advised that all documents and information submitted will be accessible publicly online.

Please redact any Personally Identifiable Information (PII).

8. Please provide a thorough description of your program. *

The Mini Flea Market is a promotional event aimed at increasing awareness and attendance for the larger Saturday Flea Market, a key source of revenue for DASG. The event will feature 14 external vendors, 3 student vendors, and 2 live performances.

To engage a broader segment of the student body, complimentary ice cream will be offered through the Mister Softee food truck. Providing an incentive such as free ice cream is expected to significantly boost attendance. Increased turnout at the Mini Flea Market will raise awareness of the Saturday Flea Market, encouraging greater participation from both students and the surrounding community.

Higher foot traffic at the Saturday Flea Market is likely to attract more vendors to purchase booth spaces, as increased attendance enhances the event's profitability and appeal for sellers. Ultimately, this growth in participation will contribute to increased overall Flea Market revenue.

9. Number of students or which group(s) of students served by this program: *

Student Body

10. Non-DASG Accounts and/or Sources of Funding *

- What are the current funding sources for your program (e.g., college funds, external income, grants)?
- Provide details for each source, including account numbers, account names, balances, and any specific purposes or restrictions tied to the funds.

None

11. What would be the impact if DASG did not completely fund this request? *

If DASG does not fully fund this request, attendance at the Mini Flea Market may be significantly reduced.

12. Attach any relevant documents

Attachment Guidelines:

For accessibility, please ensure all attachments are submitted in their original filetype (Word, Excel, PowerPoint, etc.) or as PDFs with searchable text. Avoid submitting scanned documents, as signatures are not required for this digital submission.

Public Disclosure:

Be advised that all documents and information submitted will be accessible publicly online.

Please redact any Personally Identifiable Information (PII).

No answer provided.

Requester, Budgeter and Administrator Information

The Requester is the person completing this request form. The Requester and Budgeter are usually the same person but may be different.

For DASG Accounts, the Budgeter is the person directly responsible for managing the account for the program and their Administrator is the person overseeing them in relation to the DASG Account.

The Budgeter and Administrator cannot be the same person.

Signatures that are Required for Utilizing Funds

All future financial documents, forms, requests, requisitions require the signature of the Budgeter(s) responsible for managing the account for the program and their Administrator in relation to the DASG Account. The Budgeter(s) responsible for managing the account for the program and their Administrator in relation to the DASG Account shall sign designating it as an appropriate expenditure of DASG funds and in the best interest of the student body. Administrators are responsible for any expenditures exceeding budget allocations.

The Budgeter and Administrator cannot be the same person.

13. Are the Requester and Budgeter the same person? *

Yes

No

14. Requester's Name *

Garam Yi

15. Requester's Email Address *

ryanyi1031@gmail.com

16. Requester's Phone Number *

669-226-7983

17. Requester's Relationship to Project *

Event Organizer for Mini Flea Market

18. Requester's Position on Campus *

Event Committee Chair

19. Budgeter's Name ***The Budgeter and Administrator cannot be the same person.**

Dayna Swanson

20. Budgeter's Email Address *

swansodayna@fhda.edu

21. Budgeter's Phone Number *

408-864-8414

22. Budgeter's Relationship to Project *

Advisor for Events Committee

23. Budgeter's Position on Campus *

Flea Market Coordinator

24. **Administrator's Name** *

The Budgeter and Administrator cannot be the same person.

Hyon Chu Yi-Baker

25. Administrator's Email Address *

yibakerhyonchu@fhda.edu

26. Administrator's Phone Number *

408-86-8239

27. Administrator's Relationship to Project *

Oversees DASG

28. Administrator's Position on Campus *

Assoc Dean of Student Development