

**MINUTES**  
**DASB FINANCE COMMITTEE MEETING**  
**Wednesday, May 30, 2001**  
**2:00 pm – 3:00 pm**  
**Santo Cruz Room**

**Call to Order**

Geraldine Garcia called the meeting to order at 2:04 p.m.

**Roll Call**

Kea Loewen, Brett Jensen, Neil Parekh, Geraldine Garcia  
 Late: David Sarkis (2:08 p.m.), Christina Luna (2:10 p.m.)  
 Left early: David Sarkis (2:45 p.m.), Neil Parekh (3:00 p.m.)  
 Absent: Stephanie Lagos  
 Guests: Diane Pierce, Pat Cornelly, Zaki Lishka  
 Advisors: John Cognitiona, Lisa Ross-Kirk

**Public Comments****Consent Calendar****Business****DISCUSSION/ACTION**

## 1. New Funding for the De Anza College Photo Department.

This item is to discuss the new funding for photo department equipment required for all photo classes in the total amount of \$24,634.80

Presenter: Wilfredo Q. Castano

Wilfredo Q. Castano was not present. Diane Pierce spoke.

Neil Parekh moved to approve the Photo Department \$15,000 from the Capital Account, account # 41-52230.

Kea Loewen seconded the motion.

Discussion occurred.

Motion to approve the Photo Department \$15,000 failed by 2-4.

Neil Parekh amended the motion.

Neil Parekh moved that the \$15,000 should be spent on the following:

- 20-4X5 Polaroid film backs (\$180.00 each)
- 24-35 mm Full frame Negative carriers (\$80.00 each)
- 22-50 mm f/2.8 lenses w/lens board (\$250.00 each)
- 8-Bogen 3041 pro tripods w/3047 head (\$200.00 each)
- 24-Bogen 3001 tripods w/3025 heads (\$100.00 each)

Kea Loewen seconded the motion.

Amended motion to spend the \$15,000 on a 20-4X5 Polaroid film backs, 24-35 mm Full frame Negative carriers, 22-50 mm f/2.8 lenses w/lens board, Bogen 3041 pro tripods w/3047 head, and on a 24-Bogen

3001 tripods w/3025 heads failed by 2-3-1.

Kea Loewen moved to approve the Photo Department \$8,000 from the Capital Account, account # 41-52230.

David Sarkis seconded the motion.

Discussion occurred.

Kea Loewen amended the motion

Kea Loewen moved to have the \$8,000 be spent on the following:

- 20-4X5 Polaroid film backs
- 24-35 mm Full frame Negative carriers
- 22-50 mm f/2.8 lenses w/lens board
- 8-Bogen 3041 pro tripods w/3047 head
- 24-Bogen 3001 tripods w/3025 heads
- 1-Epson 7500 large format printer
- 1-Nikon LS-800 film scanner

Neil Parekh seconded the motion.

Motion passed by 4-0-2.

Due to limited amount of funds in the Capital Account, Brett Jensen suggested discussing all the items on the Finance Agenda first before voting.

The Finance Committee agreed to it.

Geraldine Garcia suggested that she limit each presentation to five minutes due the limited amount of time.

The Finance Committee agreed to it.

#### DISCUSSION/ACTION

##### 2. New Funding for Environmental Studies

This item is to discuss the new funding in the amount of \$36, 255 for a monitor, benefits, a solar energy expert, and a demonstration of a photovoltaic solar energy.

Presenter: Pat Cornely

Pat Cornely presented information about the Environmental Studies.

#### DISCUSSION/ACTION

##### 3. New Funding for Film and TV

This item is to discuss the new funding for Film and TV for 2 Canon GL-1 DV Cameras in the total amount of \$4,400.

Presenter: Zaki Lishka

Zaki Lishka presented information about the new funding for Film and TV.

#### DISCUSSION/ACTION

##### 4. New Funding for PE 21

This item is to discuss the new funding in the amount of \$14,767.20 for full sound system for PE 21.

Presenter: Mike Riley

Mike Riley was not present. Brett Jensen presented.

Brett Jensen presented information about the new funding for the PE 21.

## DISCUSSION/ACTION

## 5. Carry Over for SLAMS

This item is to discuss the carrying funds over to be used towards registration for the 2001 National Conference on Student Retention in the amount of \$425.

Presenter: Rob Miseo

Geraldine Garcia moved to table item #4 until Wednesday, June 6, 2001.

David Sarkis seconded the motion.

Motion passed.

## DISCUSSION/ACTION

## 6. New Funding for Track and Field

This item is to discuss the new funding for Track and Field for a storage shed, and 90 new hurdles in the total amount of \$6,970.

Presenter: Jim Linthicum

- The Finance Committees suggestions were the following:

- Kea Loewen suggested funding the
  - \*Photo department: \$8,000
  - \*Multicultural Center: \$10,000
  - \*Film/TV:
  - \*Track and Field:
- Brett Jensen suggested funding the:
  - \*PE 21: \$14,767
  - \*Track and Field: \$6,970
  - \*Multicultural Center: \$10,000
  - \*Film/TV:
- Neil Parekh suggested funding the:
  - \*Photo department: \$10,000
  - \*Track and Field \$6,970
  - \*Film/TV: \$4,400
- Christina Luna suggested funding the:
  - \*Photo department: \$10,000
  - \*Multicultural Center: \$15,000
  - \*Film/TV: \$4,400
- Geraldine Garcia suggested funding the:
  - \*Multicultural Center: \$20,000
  - \*Photo department:
  - \*Film/TV:

Kea Loewen moved to extend time 15 minutes.

Christina Luna seconded the motion.

Motion passed by 4-1.

Brett Jensen moved to approve new funding for the following:

- PE 21-\$14,767
- Track and Field - \$6,690
- Multi Cultural Center- \$10,000
- Photo department- \$5,160
- Film/TV - \$2,200 from the Winter/Spring Special Allocation Account, account # 41-52130.

Neil Parekh seconded the motion.

Kea Loewen amended the motion.

Kea Loewen moved to approve new funding for the following:

- PE 21- \$10,000
- Film/TV-\$4,400
- Multicultural Center-\$12,567
- Track and Field-\$6,970
- Photo department- \$5,160

Brett Jensen seconded the motion.

Amended motion passed by unanimous vote.

Brett Jensen moved to approve a budget transfer from the Winter/Spring Allocations Account, account # 41-52130 to the Capital Account, account # 41-52230 in the amount of \$1,268.

Kea Loewen seconded the motion.

Motion passed by unanimous vote.

Christina Luna moved to re-consider Kea Loewen's amended motion.

Kea Loewen seconded the motion.

Motion passed.

Brett Jensen moved to subtract \$200 form the Multicultural Center from a total of \$12,567 to \$12,367.

Kea Loewen seconded the motion.

Motion passed unanimously.

- The following items were not discussed.

#### DISCUSSION/ACTION

##### 7. New Funding for SLAMS

This item is to discuss the new funding for SLAMS in the total amount of \$12,000 for 2 laptops, 2 computers, and 1 printer.

Presenter: Rob Miseo

#### DISCUSSION/ACTION

##### 8. Follow Up from International Studies Division

This item is to share information about the International Studies Division Capital Funding.

Presenter: Duane Kubo

DISCUSSION/ACTION

9. New Funding for STARS Camcorder

This item is to discuss the new funding in the amount of \$1,079 to purchase a video camcorder for the STARS program.

Presenter: Marion Y. Winters

DISCUSSION/ACTION

10. New Funding for RENEW

This item is to discuss the new funding for RENEW in the amount of \$12,636.95 for 1 digital camera, 1 HP scanner, 5 Dell computers, 1 Dell laptop, 1 HP Printer, 1 HP Fax machine and 1 HP copier.

Presenter: Renee McGinley

DISCUSSION/ACTION

11. Finance Code

This item is to discuss the Finance Code.

Presenter: Geraldine Garcia

**Approval of Minutes**

May 23, 2001

Christina Luna moved to approve the Wednesday, May 23, 2001 Finance Committee Meeting.

Kea Loewen seconded the motion.

Motion passed.

**Burning Issues**

**Announcements/Informational Reports**

Lisa Ross-Kirk announced that Louis Choi, being very ill, will not be working in Student Accounts for the month of June. A person from cashier is now scheduled to work in her place.

Geraldine Garcia announced that there will be discussion about the Finance Code on Wednesday, June 6, 2001.

**Adjournment**

Geraldine Garcia adjourned the meeting at 3:15 p.m.