

MINUTES
DASB FINANCE COMMITTEE MEETING
Wednesday, November 1, 2000
2:00 pm – 3:00 pm
Meeting Room I

Call to Order

Meeting called to order at 2:04 pm by Geraldine Garcia.

Roll Call

Present: Geraldine Garcia, Stephanie Lagos (arrived 2:20 pm), Kea Loewen, Barrington Dyer (arrived 2:20 pm)

Guests: Brett Jensen, Christina Luna, Jaylyn Luan, Sam Lo, John Cognition, Lisa Ross-Kirk, Billie Bandermann, Warren Lucas, Eugene Rodriguez, La Donna Yumori-Kaku

Approval of Minutes

October 25, 2000

Kea Loewen moved to approve the minutes.

Geraldine Garcia seconded the motion.

Motion passed.

Public Comments

Geraldine Garcia announced that she wants to add Christina Luna to the Finance Committee. She will put her on the next senate consent calendar.

Business Reports

No reports

Business

DISCUSSION/ACTION

1. DASB Budget Stipulations and Restrictions

This item is to discuss the DASB Budget Stipulations and Restrictions.

Presenter: Geraldine Garcia

Some discussion occurred on the DASB Budget Stipulations and Restrictions.

DISCUSSION/ACTION

2. Funding Request for Music Department to Transfer Recordings

This item is to fund the music department \$4,500 to transfer old vinyl recordings onto CDs for Music 7A, Introduction to Jazz Styles.

Presenter: Robert Farrington

Robert Farrington presented information regarding his funding request.

Discussion occurred.

Geraldine Garcia moved to fund the Music Department \$2,500 from Summer/Fall Special Allocations for transferring old vinyl recordings onto CDs for use in the Music 7A classes.

Kea Loewen moved to amend the motion to \$2,000.

No second on the amendment, amendment dies.

Stephanie Lagos seconded the main motion.

Motion passed unanimously.

DISCUSSION/ACTION

3. De Anza Women's Chorus Line Item Transfer

This item is to transfer a total of \$1650 into line item 5214 of account number 41-57155; \$400 from 4010, \$600 from 4115, \$550 from 5340, and \$100 from 5745.

Presenter: Billie Banderman

Billie Bandermann presented information regarding her Line Item Transfer Request.

Discussion occurred.

Geraldine Garcia moved to approve the line item transfer.

Stephanie Lagos seconded the motion.

Motion Passed 2 yes - 0 no - 1 abstain.

DISCUSSION/ACTION

4. Spring Musical Line Item Transfer

This item is to transfer \$1,000 from line item 4060 and \$1,000 from line item 5310 to line item 4010 for account # 41-57140.

Presenter: Warren Lucas

Warren Lucas presented information regarding his Line Item Transfer Request.

Discussion occurred.

Geraldine Garcia moved to approve the line item transfer.

Kea Loewen seconded the motion.

Motion passed by consensus.

DISCUSSION/ACTION

5. De Anza Mural Project Line Item Transfer

This item is to transfer \$4,000 from line item 2310 to 2350 and \$1,000 from line item 5214 to 3200 for account # 42-52003.

Presenter: Eugene Rodriguez

Eugene Rodriguez presented information regarding his Line Item Transfer Request.

Discussion occurred.

Geraldine Garcia moved to approve the line item transfer.

Stephanie Lagos seconded the motion.

Motion passed.

DISCUSSION/ACTION

6. Voter Registration/Get Out The Vote Line Item Transfer

This item is to transfer \$273 from line item 4060 to 5745 for account # 41-55190.

Presenter: La Donna Yumori-Kaku

La Donna Yumori-Kaku presented information regarding her Line Item Transfer Request. She stated that she has had an update on the price and she only needs \$202 to be transferred, instead of \$273, in order to have another banner made.

Discussion occurred.

Geraldine Garcia moved to approve the line item transfer for \$202.

Kea Loewen seconded the motion.

Motion passed.

INFORMATION/DISCUSSION/ACTION

7. Funding Request Forms

This item is to get a brief overview of the different funding request forms used by DASB and ICC and present changes to the Finance Committee form for approval and present a proposed form for Programs Committee.

Presenter: Dennis Shannakian

Dennis Shannakian presented for information the DASB Travel Budget request form, ICC/Club Budget Request form, and the new DASB Programs Committee Item request form that was approved by Programs Tuesday, October 31, 2000. He then submitted for approval an updated DASB Finance Committee Agenda Item request form.

Geraldine Garcia moved to approve the updated DASB Finance Committee Agenda Item request form.

Stephanie Lagos seconded the motion.

Motion passed.

DISCUSSION/ACTION

8. Funding Request for Red Wheelbarrow Literary Magazine

This item is to fund Red Wheelbarrow (was Bottomfish) \$1,581.69 for printing the 1999-2000 student edition of the Red Wheelbarrow magazine. This amount is money that was left in the account last year, but a request for carry forward was not submitted in time.

Presenters: Randolph Splitter

Since the last meeting the status of the trust and club accounts has been looked into. The Red Wheelbarrow trust account has a balance of \$1,044.22 and the Bottomfish club account has \$3,842.53. The printing cost for the student edition is about \$1,500.

Geraldine Garcia moved to deny the new funding request for Red Wheelbarrow Literary Magazine (formerly Bottomfish).

Stephanie Lagos seconded the motion.

Motion passed unanimously.

INFORMATION/DISCUSSION/ACTION

9. DASB Finance Code Changes

This item is to review DASB Finance code changes and make changes if any.

Presenter: Dennis Shannakian

Dennis Shannakian presented the idea of adding two members to the DASB Finance Committee during winter quarter to help with the DASB Budget preparation.

Approved by consensus. Updated DASB Finance code to be on the senate agenda for November 8, 2000.

DISCUSSION/ACTION

10. DASB Travel Funded Through DASB Budget

This item is to discuss and approve the appropriate process for travel items funded through the DASB Budget.

Presenters: John Cогnetta, and La Donna Yumori-Kaku

No discussion, tabled until next meeting

INFORMATION/DISCUSSION

11. DASB Bike Lockers

This item is to discuss the condition of the current bike lockers and what to do about them, and to discuss the allocation from last year for new bike lockers that was carried forward.

Presenters: Geraldine Garcia, and Lisa Ross-Kirk

No discussion, tabled until next meeting

Burning Issues

No burning issues

Announcements/Informational Reports

No announcements

Adjournment

Meeting adjourned.

Submitted by

Dennis Shannakian

Student Activities Administrative Assistant

Approved by DASB Finance Committee on November 8, 2000.