

DASB Budget Request 2021-2022

For All Programs Excluding Athletics

Budget Request due to the Office of College Life by 4:00 pm Monday, November 9, 2020

Applications and attachments must be typed and submitted via email to Dennis Shannakian at ShannakianDennis@fhda.edu.

Please also copy the Administrator on the email.

Applications must be submitted as Word documents or searchable text PDFs (not scans; signatures are not required)

The Subject must be in the following format: "DASB Budget Request - DASB Account/Program Name - DASB Account Number"

For Example: "DASB Budget Request - DASB Budget Committee - 41-51140"

Everything submitted will be publicly available online.

Delete the Object Codes and lines within Object Codes you do not need.

1. Program (Account) Name: Music Department
2. Is this a new DASB account? No DASB Account Number: 41-57133
3. Amount requested for 2020-2021 \$23,400
4. Total amount allocated for 2020-2021 \$5768
5. How long has this program existed? 50
6. Number of students directly served in this program: 300+

Please ACCURATELY and THOROUGHLY complete numbers 7 – 10 and use additional sheets if necessary.

1. List ALL other accounts and/or sources of income List ALL other accounts and/or sources of income
 B Budget Accounts: 114000-231002-100400 Instrumental Music (\$2917 shared with Orchestra and Jazz)
 Fund 15 Accounts: 115275 Income from performances (\$1958.67)
2. How have you been meeting or how do you plan to meet the budget stipulation of requiring that all students benefiting from DASB funds allocated to you have paid the \$10 DA Student Body Fee and are DASB Members (DASB Budget Stipulation #1)? All students are urged to purchase DASB Cards. Student discounts are given at all concerts.
3. What would be the impact if DASB did not completely fund this request? We need the support more than ever with Arts programs under pressure and repeatability laws hurting the group. We are a viable asset to the school and community – DASB funds are critical to our success!

2. Total amount being requested for 2021-2022 (from page 3) **\$6000**

Delete the Object Codes and lines within Object Codes you do not need.

Supplies (4010)

(Non-capital, general office supplies or as specified)

| Item | Intended Use | Cost |
|-----------------------------------|--|---------------|
| 1. <u>sheet music</u> | <u>for rehearsals and performances</u> | <u>\$1000</u> |
| 2. <u>general office supplies</u> | <u>for instrumental music library</u> | <u>\$500</u> |
| 3. <u>strings</u> | <u>instrument maintenance</u> | <u>\$500</u> |
| SUB-TOTAL: | | <u>\$2000</u> |

Technical and Professional Services (5214)

| | | |
|-------------------------------|---|---------------|
| 1. <u>Recording engineers</u> | <u>to record performances</u> | <u>\$2000</u> |
| 2. <u>Guest artists</u> | <u>for presentations and performances</u> | <u>\$2000</u> |
| SUB-TOTAL: | | <u>\$4000</u> |

Total amount requested \$ 6000

Request For Information (RFI)

| | Question / Inquiry | Program Response |
|----|--|--|
| 1. | Please provide a thorough description of your program (250 words max) | The Ensembles at De Anza College include the Chamber Orchestra, Concert Band, Chorale, Vintage Singers and Jazz ensembles perform 10 - 20 concerts per year on campus and in the Cupertino Community. The Jazz program presents the Patnoe Festival each year and all ensembles invite other schools on campus as guest performers. The orchestra also performs with other campus groups; for example, the De Anza Chamber Orchestra has collaborated with the choral department with over 100 students on stage and 250 audience members. Funds are used for concert publicity, sheet music, recordings, guest artists and maintaining the schools collection of instruments. |
| 2. | Please provide how many students are actively engaged in your program. Backing it up with data will help. | On average the ensembles at De Anza have on average 120 students enrolled each quarter. The groups collaborate and perform combines forces with the choral department and the concert band. The program also engages and collaborates with clubs on campus including the Music Production club and MAVA. |
| 3. | Why is your program important and what is the rationale behind having this program on campus? (250 words max) | Music is, undeniably, a powerful force in the lives of most people. The band presents music literature, which enhances and energizes the lives of listener and player alike. Keeping music in our lives encourages a happy, healthy and productive society. Live music, in particular, brings us closer to peace and understanding each other. |
| 4. | How will your program expand students' perspectives and positively impact their lives and the community? (250 words max) | Music is a great way to bridge cultural gaps and increase multicultural awareness. Music is universal and, through it, students experience new ideas, expanding their worldview. The community of musicians, in particular, is unique and students learn from each other. |
| 5. | How is your program working to improve itself every year? Do you receive student feedback? Implementing a student survey and sharing the results with DASB will be beneficial for our review process. | Every quarter the students are surveyed and elements of the program are adjusted, added or deleted. I think it is a good idea for DASB to create a standard survey of feedback so all programs can be measured equally. In the meantime, I can share results of my personal surveys, as requested. |
| 6. | What are all your sources of funding? Please include funding from the college, any sources of income, any grants, and any other source. Has your program taken the initiative to search for other sources? (list ALL Account Numbers, Account Names, Account Balances, and Account Purposes/Restrictions) | The program gets funding from a variety of sources, but keeps ticket prices free or as low as possible to encourage attendance from students and other. The accounts are: B Budget Instrumental Music \$2617 Fund 15-115274 Vocal Music \$2467 Fund 15-115275 Chamber Orchestra \$1958 Fund 15 1152778 Jazz Instrumental \$2590 Fund 15-115279 Patnoe \$5676 Fund 15-115280 Wind Ensemble \$1242 |

| | Question / Inquiry | Program Response |
|-----|--|--|
| 7. | Go through the DASB budget goals for the current academic year and explain how your program fits each of them or as many as possible. (250 words max) The DASB budget goals are available at www.deanza.edu/dasb/budget | <p>Music students tend to be successful through self-discipline and personal responsibility.</p> <p>Music students have leadership opportunities, in the forms of conducting, section leading, activity organizing, uniform managing and library work.</p> <p>DASB funds are spent to benefit music students during the fiscal year of the budget.</p> <p>DASB funds serve music students who are DASB members.</p> <p>Because it is a class, with a certified instructor, the quality of the music is high while maintaining efficiency in spending and human energy.</p> <p>All money raised at performances goes to benefit the group.</p> <p>The ensembles at De Anza College have been in existence for 50 years from the founding of the school, providing a high quality music experience for students and audiences.</p> |
| 8. | Explain how your program is unique. Are there any programs on campus that are similar or is there any duplication of services? (250 words max) | There are no other similar programs at De Anza College focused on presenting concerts. |
| 9. | Explain how your program advertises and promotes itself to all students. Has your program made extra effort to market and reach underserved students? If so, describe how. If not, describe what challenges your program faces in trying to do so. Provide a clear plan for the current academic year as well as any marketing material you will or have used. (250 words max) | We advertise in on the website in the events calendar, in the school newspaper, through poster, flyers and invitations. We target areas and populations which are more likely to respond to a notice for a music performance. We could provide you with any of this material upon request. |
| 10. | Explain how your program promotes equity on campus. (250 words max) | Our international student body of musicians, present music from all over the world in order to educate and entertain audiences from all over the world. Music is the one area where all stakeholders can benefit equally and without discrimination. |
| 11. | Please indicate which object codes are critical for DASB to fund this year. | 4010 and 5214 |

| | Question / Inquiry | Program Response |
|-----|---|---|
| 12. | How has your program adapted to providing its services online? Alternatively, please provide a clear plan for how your program would provide online services if needed in the future. | I think we have adapted well, while we can't rehearse effectively online due to latency issues with platforms such as Zoom, through 1:1 and small group meetings we can more effectively work on the issues that would come up live in class. As well, with the process of virtual group recordings, individual playing levels have improved through the use of recording technology. These virtual projects are also a more effective way to reach out to the school and community. In the future when we will meet face to face, I will keep aspects of the virtual classroom in our program. |

Signatures are not Required for this Application

Signatures are not required for this application; however, the Administrator should still review and approve the application and should be copied on the email submitting the application. **The Budgeter and Administrator cannot be the same person.** Applications must be typed and submitted via email along with any attachments; applications must be submitted as Word documents or searchable text PDFs (not scans).

Signatures that are Required for Utilizing Funds

All future financial documents, forms, requests, requisitions require the signature of the budgeter(s) and the administrator responsible for the program of the account. The budgeter and administrator responsible for the program of the account shall sign designating this is an appropriate expenditure of DASB funds and in the best interest of the student body. Administrators are responsible for any expenditures exceeding budget allocations. **The Budgeter and Administrator cannot be the same person.**

Budgeter and Administrator Information

| | |
|--------------------------|----------------------------------|
| Budgeter’s Name: | Loren Tayerle |
| Phone Extension: | 415-710-8116 |
| E-mail: | tayerleloren@fhda.edu |
| Relationship to Project: | Orchestra director |
| Position on Campus: | Adjunct professor of music |
| Administrator’s Name: | Daniel Smith |
| Phone Extension: | 408-864-8315 |
| E-mail: | <u>smithdaniel@fhda.edu</u> |
| Relationship to Project: | <u>Administrator</u> |
| Position on Campus: | Dean of Creative Arts Department |