How to Create a Household Profile, Add Students, and Register Your Students for De Anza College Academy Courses

GO TO: https://deanza.augusoft.net/

To Create a Household Profile:
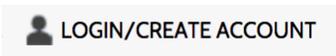
1) Click on   on the menu bar to the left.

2) From the Sign In page, click **Create New Profile**.

New Students

Click Create New Profile to create your own username, password and profile.

Create New Profile

3) Select **Household Profile** and click **Submit**.

Profile Creation

If you already have a profile, please click here to register.

Select Profile type   ○ Student Profile (single user)   ● Household Profile

Submit   **Cancel**

4) Enter a **Username**, **Password**, and **all required information** (Note: * denotes required information).

Add Primary Household Profile

Enter basic information about your household on this screen. The next required screen will ask for information about individuals in your household.

*denotes required information.

Step-1	Step-2	Step-3

E-mail*

You will use your email address as your username on this site. If you do not have an email address, please contact De Anza College - Community Education at 408-864-8817 for assistance.   Privacy Policy

Re-enter E-mail*

Password*

Password: minimum 8 characters, must contain a number and any two of the following three: upper case, lower case, special characters (for example: (){}!@$%^&*)

Strength

Re-enter password*

Password hint*

Identity Verification Question*

None specified ▼

Identity Verification Answer*

First name*

Middle Name

Last name*

5) When you have completed your Household Profile, click Submit.

Profile Creation

If you already have a profile, please click here to register.

Select Profile type   ○ Student Profile (single user)   ● Household Profile

Submit   Cancel

To Add your Student(s) to your Household Profile:

1) Click on   👤 LOGIN/CREATE ACCOUNT   on the menu bar to the left again.

2) **Sign in** to your **Household** profile using your **Username** and **Password**.
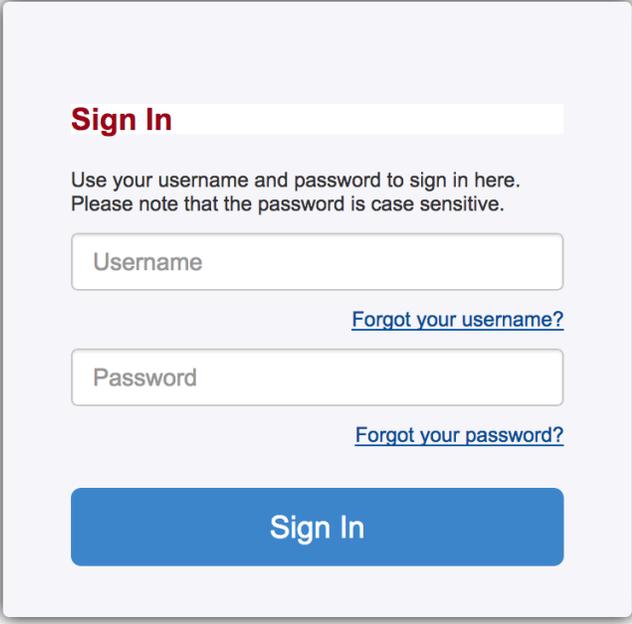
Sign In

Use your username and password to sign in here.
Please note that the password is case sensitive.

Username

Forgot your username?

Password

Forgot your password?

Sign In

3) Click **Menu** to the left of the page and click **Household Profile** from the drop-down menu.
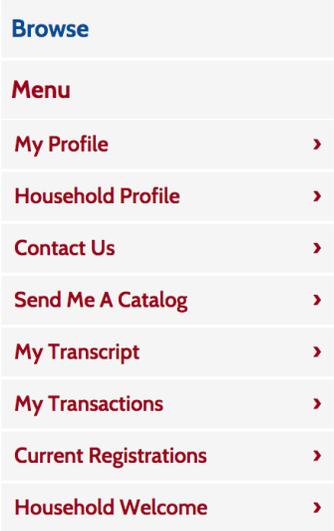
Browse	
Menu	
My Profile	›
Household Profile	›
Contact Us	›
Send Me A Catalog	›
My Transcript	›
My Transactions	›
Current Registrations	›
Household Welcome	›

4) Click the **Add Youth Member to Household** link on the left-center of the household profile page.
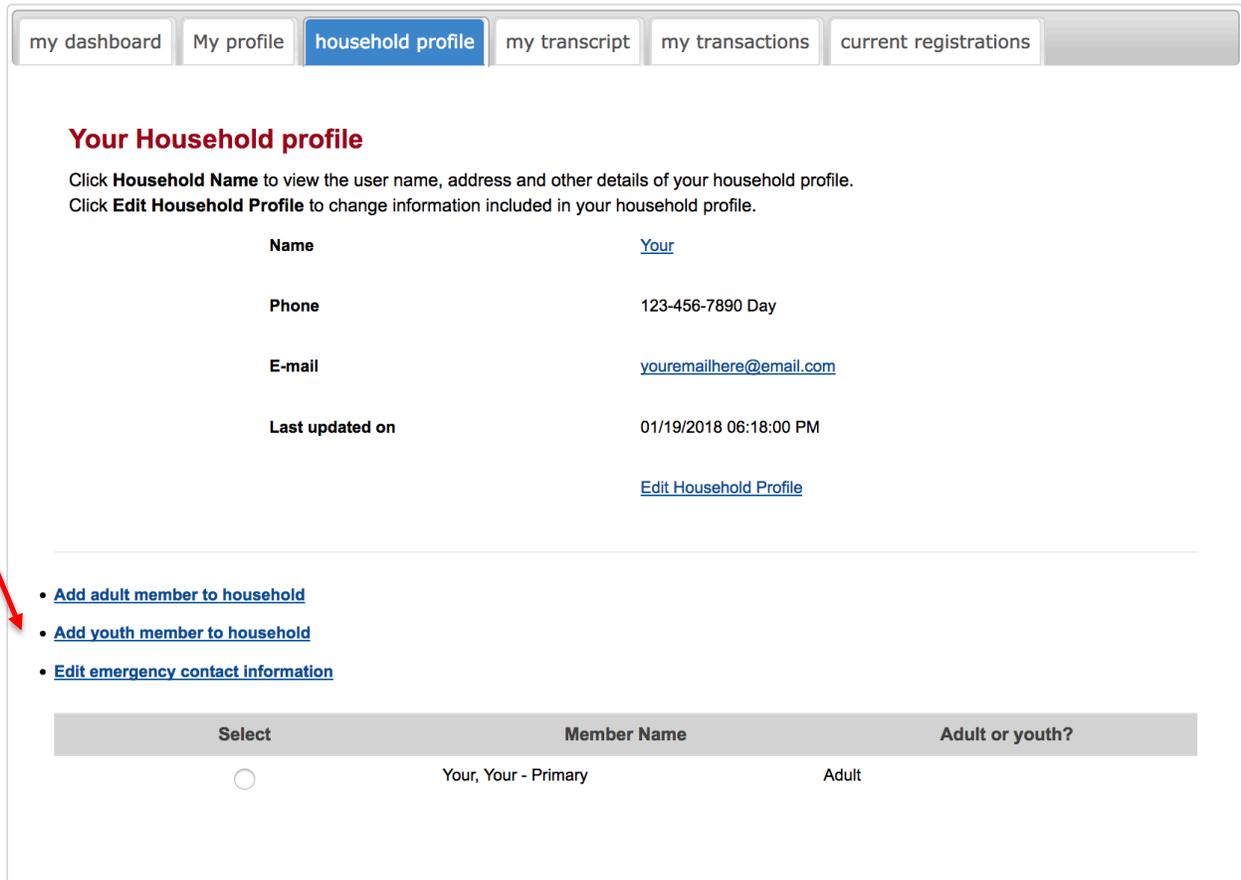
| my dashboard | My profile | household profile | my transcript | my transactions | current registrations |

Your Household profile

Click **Household Name** to view the user name, address and other details of your household profile.
Click **Edit Household Profile** to change information included in your household profile.

Name	Your
Phone	123-456-7890 Day
E-mail	youremailhere@email.com
Last updated on	01/19/2018 06:18:00 PM

Edit Household Profile

- **Add adult member to household**
- **Add youth member to household**
- **Edit emergency contact information**

Select	Member Name	Adult or youth?
○	Your, Your - Primary	Adult

5) Enter **all required Student information** (Note: * denotes required information) and click **Save Profile,**.
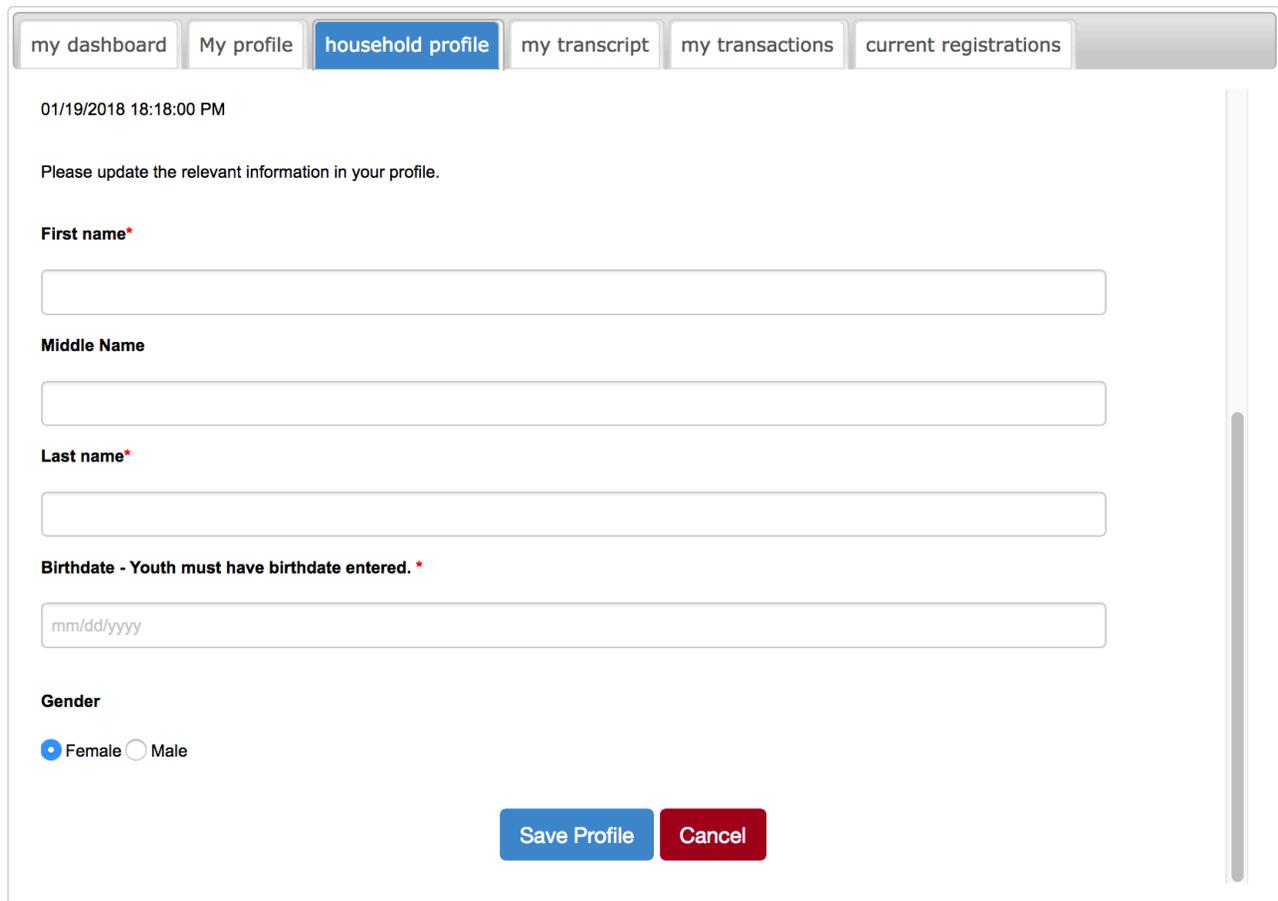
| my dashboard | My profile | household profile | my transcript | my transactions | current registrations |

01/19/2018 18:18:00 PM

Please update the relevant information in your profile.

First name*

Middle Name

Last name*

Birthdate - Youth must have birthdate entered. *

mm/dd/yyyy

Gender

● Female ○ Male

Save Profile   Cancel

6) To **add** more students, **repeat** steps 4 and 5 as needed.

To Register your Student(s) for Courses:

1) From your Household Profile page, **Select** the circular button next to the name of your **Student**.

2) Select **Register** from the drop-down menu.

3) Select De Anza College Academy on the right-hand side of the page, select the program where you wish to enroll your student ie: Academy Summer Classes, Academy Summer Camps or Winter/Spring College for Kids & Teens Classes.

Courses

Programs: All   All Catalogs

Community Education Courses

De Anza College Academy

Planetarium

To find a class or planetarium show, please select the category link below to see the available courses or shows in that subject area:

*DE ANZA COLLEGE ACADEMY SUMMER CAMPS, GRADES 2 – 12

Week of July 9-13   >

Week of July 16-20   >

Week of July 23-27   >

Week of July 30-Aug. 3 >

Week of Aug. 6-10   >

*DE ANZA COLLEGE ACADEMY SUMMER CLASSES (EXTENDED YEAR)

Grades 1 - 4 / St.   >
Joseph of Cupertino
School

Grades 10 - 12 / De   >
Anza College

Grades 5 - 9 /   >
Cupertino Middle
School

Grades 5 - 9 / Kennedy >
Middle School

DE ANZA COLLEGE FOR KIDS & TEENS

Computer   >
Programming and
Engineering

4) At the bottom of the course you wish to register your Student for, select ADD TO CART.

Integrated Engineering Camp – Design and Build (July 9-13)

– Edit

Start date: 07/09/18

End date: 07/13/18

Daily - Mon,Tue,Wed,Thu,Fri
8:30 AM - 4:30 PM (7/9/2018-7/13/2018)

Instructor : Extended Year Staff

Location : De Anza College

Room : Fireside Room - Hinson Campus Center

Fee: $1,195.00

Materials Fee: $175.00

Please read: * Open for drop off at 8 a.m.; students must ...More

Total/Filled: 32/0

No registrations

ADD TO CART   »

5) Select which **Student** you wish to register and click **Submit**.

Assign members to class

Which Member(s) would you like to add to this class?   Choose at least one.
Members already registered are indicated with a ▮ box.

Course Number/Class Name: 398/Full Stack Web Development (6th - 10th) - 398

☐ Your, Student(55142)

☑ Your, Your(55140)

Submit   **Cancel**

6) Complete **all required information** on the *Youth Waiver Release Form* and click **Submit**.

De Anza College Youth Waiver : Release Form
*denotes required information.

De Anza Medical & Media Release Forms

Medical Release Form

By completing this information, I hereby grant approval for my minor student named in this form to participate in any De Anza College event and release Foothill-De Anza Community College District, its Board of Trustees, District officers, employees and partners from any liability arising from my child's participation, with the exception of gross negligence of the college or its employees in said programs. I understand the college provides accident insurance only as a secondary policy to any policy under which my minor child may be covered.

If your child needs emergency medical care and you are not available to give formal consent to medical authorities, care may be unnecessarily delayed. In the event of a medical emergency, this form will accompany your child to the hospital.

Consent is hereby given to staff to seek or give medical aid as required in the case of an emergency. I/we hereby authorize De Anza College staff and or administrators to give consent for all medical and/or surgical treatment that may be required for our child during our absence.

Media Release Form (You will be required to agree or not agree to give consent to this section in the written form below).

I hereby grant to De Anza College the absolute and irrevocable right and permission, with respect to the photographs or video taken of me or in which I may be included with others, to copyright the same in the De Anza College name or otherwise: to use, reuse, publish, and republish the same in whole or in part

7) To **add more classes**, click on [Choose Additional Classes] button on the screen to go back to the menu

De Anza College for Kids & Teens >> Computer Programming and Engineering

« back to courses page

Please refer to the course descriptions for more details.

Featured Classes

No Featured Classes today.

[Choose Additional Classes]

Showing 1 of 1 pages Show All | Sort by: Start Date | Results per page: 12

Python for Kids and Teens (6th – 10th) 404

Start date: 01/16/18

End date: 03/20/18

Raspberry Pi (6th – 10th) - 405

Start date: 01/20/18

End date: 03/24/18

Intermediate Python for Kids and Teens - 419

Start date: 04/10/18

End date: 06/12/18
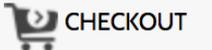
8) Click on [CHECKOUT] at the top-right of the main menu bar to see your chosen classes.

9) Select each *Agree to Refund Policy* button or *Agree to Refund Policy for All*, then click Checkout at the bottom of the page (Note: you will not be able to complete transaction if the "Agree to Refund Policy" is not checked)

Shopping Cart

Student Details	Class Details	Amount
Your, Student youremailhere@email.com asdf asdf , CA 35132	Full Stack Web Development (6th - 10th) - 398, Start Date: 1/19/2018, Instructor: Badal Location: De Anza College, S Quad	☑ Agree to Refund Policy **Remove Class**
	Class Registration Cost	$204.00

Total	
Total	**$204.00**

Discounts and Checkout

[   ]

Apply Gift Code

Checkout   **Clear Cart**   **Choose Additional Classes**

10) Answer the mini-survey and click **Continue**.

De Anza College – Community Education

How did you hear about our Planetarium or Community Education programs and offerings?
- ○ Catalog in the mail
- ○ E-mail advertisement
- ○ Facebook
- ○ I am a returning student or customer
- ○ Internet search
- ○ Magazine or newspaper advertisement
- ○ Word of mouth
- ○ No answer

Continue

11) When prompted, enter your **credit card information** and click **Process Payment** at the bottom of the page.

Credit Card Information

Card Type	Visa
Name as on Card	Your Your
Card Billing Address	
Card Billing Zipcode	
Card Number	
Card Expiration Date	
	MMYY
Card ID (CVV2/CID) Number	
	What is the Card ID?

Process Payment >>

VISA MasterCard DISCOVER

12) You will receive a confirmation email/receipt. The transaction will also appear under the **My Transactions** tab of your **Household Profile** for your review.

my dashboard	My profile	household profile	my transcript	my transactions	current registrations

No Transaction History available .
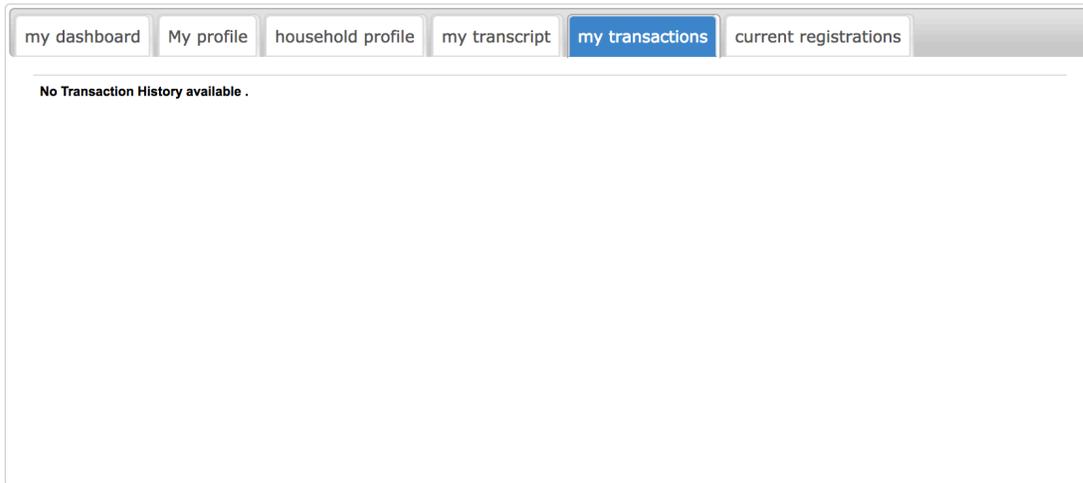
13) To view your course registrations, select the **Current Registrations** tab on your **Household Profile**, then click **View Current Registrations** next to your student's name.

my dashboard	My profile	household profile	my transcript	my transactions	current registrations

Select Student

Name	Action
Your Your	**View current registrations**
Student Your	**View current registrations**